

## After-school centres

You cannot use **WiKITA** to reserve a place for your child in an after-school centre.

To do so, kindly contact:

### Social Work Office

– Primary School Support  
Tel.: +49 (0)611 313 799

or the supervising primary schools, or the school friends associations, or the childcare facilities with after-school centres.

## Childminders

Exclusively

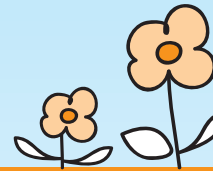
**Treffpunkt Tagesmütter/Kinderbrücke,**  
Bahnhofstr. 55–57, 65185 Wiesbaden,  
Tel.: +49 (0)611 314 26  
can help to organise childminders.

## What if you do not have Internet access?

You are welcome to make personal contact with the childcare facilities at any time; feel free to visit the facilities and ask their staff to reserve a place for you in the **WiKITA** system.

You can also receive assistance from the staff at the **KinderElternZentren (KiEZ)** in the individual districts.

There are persons you can contact directly at the Social Work Office if you have any questions about **WiKITA**:



Social Work Office | Department of Childcare  
Facilities | Childcare Centre Counselling  
Konradinerallee 11 | 65189 Wiesbaden

Tel.: +49 (0)611 312 101 or 314 368  
mailto: [kitaplatzberatung@wiesbaden.de](mailto:kitaplatzberatung@wiesbaden.de)

**IMPRESSUM** Herausgeber: Amt für Soziale Arbeit, Abteilung Kindertagesstätten,  
Kitaplatzberatung, Gestaltung: Wiesbaden Marketing GmbH, Druck: Druck-  
Center der Landeshauptstadt Wiesbaden, Stand: Februar 2018

# WiKITA

The convenient online way  
to reserve a place for your  
child in a childcare centre

Dieser Flyer ist in der Sprache: Englisch



WIESBADEN

Amt für Soziale Arbeit

[www.wiesbaden.de](http://www.wiesbaden.de)

# What is WiKITA ?

**WiKITA** is the name of the electronic reservation system for childcare facilities in Wiesbaden. Parents can reserve a place for their child in a preferred childcare facility with just a few clicks and from the comfort of their home: up to 10 reservations per childcare type (crèches, kindergartens and nurseries) are permitted.

The child will then be placed on the waiting list for the selected childcare facilities.

The childcare facility informs the parents as soon as a place for their child becomes free and invites them to a meeting.

# Why WiKITA ?

**WiKITA** now connects all childcare facilities in Wiesbaden.

Each facility has its own profile page, where it presents the important and useful information that you need.

All other reservations for this childcare type will be deleted if you receive and accept the offer of a place for your child. This way, all the childcare facilities know precisely which reservations are still current.

# How does WiKITA work?

If you need a childcare place,

simply click on [www.wikita-wiesbaden.de](http://www.wikita-wiesbaden.de)

or [www.wiesbaden.de/kitas-vormerken](http://www.wiesbaden.de/kitas-vormerken)



You will find the databases for all childcare facilities in Wiesbaden at these links.

The first step is to set up a password-protected user account. Only you can access the data you enter there. Naturally, all data protection requirements are observed. Once you have created and activated your user account, you can then select up to 10 from each type of childcare facility to which you would like to send your child.

You are unable to see whether the childcare facilities you select have free places. All you have done is reserve a place in these facilities.

The childcare facility will inform you directly as soon as a place becomes free.

If you register your child for a crèche place, you should use the opportunity to reserve a kindergarten place as well.

You are entitled to reserve a place for your child no earlier than 3 months before the scheduled date of birth. Kindly add the date of birth and name once your child is born. Your reservation will be deleted automatically if you neglect to do so.

# What doesn't WiKITA offer?

The **WiKITA** system does not award places.

It is used merely to reserve a place in the preferred childcare facilities.

The childcare facilities assign the places directly.

